

THE ANATOMY OF A SCHOOL ID CARD

The equipment & supplies you'll need to add basic elements to a photo ID card.

1 Custom card design
Most **photo ID software** includes card templates to get you started on your card design. Or, design a card from scratch using your own images, graphics, and logos. ID software makes it easy to create unique ID badges!

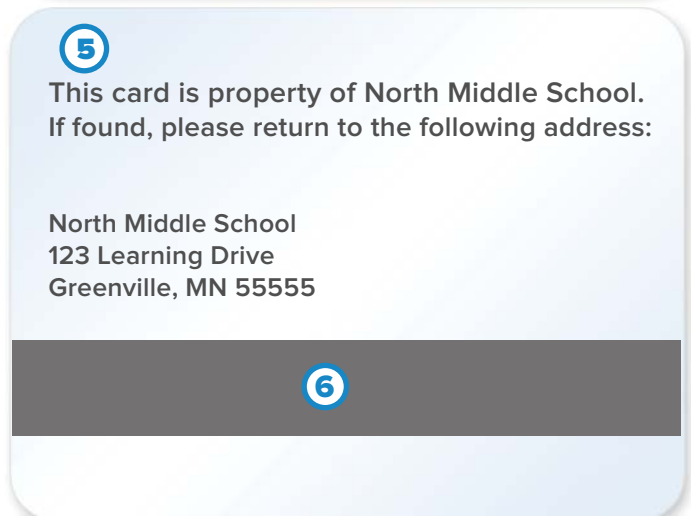
2 Cardholder information
Photo ID software makes it easy to add cardholder information to your ID cards. Most can even connect to a database so that all your card data is easily accessed and managed.

3 Cardholder photo
An **ID camera** will make your life so much easier! A simple webcam lets you save images so that they can be placed within your card template right from your software. Some cameras come with software that even recognizes the face and will crop your images for you.

4 Barcode
Even the most basic photo **ID software** can add a barcode to your school ID cards. Barcodes are a cost-effective way to include data on your cards that can be scanned and used in other systems, such as time and attendance. A **barcode reader** will be needed to scan

5 Dual-sided printing
Printing some of your cardholder data on the back of your cards will keep the front of your cards looking their best! **Dual-sided printers** (aka, duplex printers) print on both sides of your card in one process, saving you time and money.

6 Magnetic stripe
Magnetic stripes are another way to include data on your cards that can be scanned and used in other systems, such as access control. Magnetic stripe cards must be printed on a **card printer with encoding capabilities**.



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